

ओरियन्टल बैंक ऑफ कॉमर्स  
(भारत सरकार का उपक्रम)



ORIENTAL BANK OF COMMERCE  
(A GOVERNMENT OF INDIA UNDERTAKING)

DEPARTMENT: HUMAN RESOURCE DEVELOPMENT , HEAD OFFICE

ALL REGIONAL HEADS

23.12.2015

Dear Sir,

Sub : Payment of Arrear of Annual Medical Aid to the retired employees

Medical Aid Arrear of the retired employees can be availed from the Branch office/Regional Office/RI/STC from which the employee got superannuated. The Branch Head / RO Admin can initiate and approve the Arrear in HRMS for the retired employees . Employees retired from head office/RI New Delhi and STC Noida can avail the annual medical aid arrear from Head office, Gurgaon.

The Approvers are requested to contact their Regional Offices or HRMS Cell at Head Office for any type of assistance. Please forward this mail to Branches, RIs, HRD Institutes and other Administrative Offices under your jurisdictions for payroll purposes. TDS will be deducted as applicable.

  
General Manager(HRD)